



## Otter Pond Homeowner's Association

**Board Meeting Agenda**  
**Tuesday, April 13, 2021; 3:00 P.M.**

Location: ~~Timberline Bank~~\*, 1561 Oxbow Dr.

*\*Entrance faces Townsend; Conference Room  
nearest door (main floor)*

On-line via **Zoom** until further notice\*

Email: [otterpondhoa@gmail.com](mailto:otterpondhoa@gmail.com)

Web: [otterpondhoa.com](http://otterpondhoa.com)

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### **Board Members ('21):** President – Lois Sailors

Vice President – Kristie Sanchez

Treasurer – Wade Pynes

Secretary – Mindy Clagett

Member-at-Large – Christina Files

**\*ZOOM Link:** <https://us02web.zoom.us/j/84115878316?pwd=VnZmbEVXam9hbDluMmNlVDNFdy9sUT09>

Meeting ID: 841 1587 8316

Passcode: 724013

### **WELCOME:**

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

### **ADDITIONS/CHANGES TO THE AGENDA:**

Review and approve minutes from the Board Meeting of March 9, 2021

### **COMMITTEE REPORTS:**

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse).

### **UNFINISHED BUSINESS:**

#### **NEW BUSINESS:**

- **Financial Review:** Wade

- Mail Federal and State Tax Reports, 1099's

- **Non-Compliance Issues:** Board

- **2021 Bid Process/Contracts:** Lois

- **Tadd King to verify all ditches, head gates and pipes are ready for water flow.**

- 1. The concrete bunker that sits on private land, next to Woodgate Road and Just north of the beginning of the Brook Subdivision
  - 2. The head gate located at the corner of Otter Road and Woodgate Road
  - 3. The ditch that runs west to east, beginning at Woodgate Road at northern Property boundary of Cottonwood Elementary school and the Otter Pond Subdivision.

- **All grass needs to be aerated.**

- **All water pumps and hoses need to be installed and inspected.**

- **Sprinkler system is turned on.**

- **Verify with City of Montrose that all water meters are turned on.**

- **Community landscaping begins.**

- **Discussion and Scheduling of Homeowners Open Forum - Doug Eccles and his team of students to present and discuss Pond project.**

- **Other new business or concerns:** Board

- **Next Newsletter Ideas:** Board

**NEXT REGULARLY SCHEDULED BOARD MEETING:** Tuesday, May 11, 2021– 3:00 p.m.